



FREDs Committee Meeting – 25th September 2019

Many thanks to all those who attended the FREDs meeting.

Welcome and Introduction

As the first meeting of the new FREDs Committee, Julie Provino (JP) welcomed everyone and introductions were made by all present.

Committee

The Committee has changed dramatically from last year:

Position	2018/2019	2019/2020
Chair	Eilidh Williams	Julie Provino
Vice Chair		Donna Croucher
Secretary	Tanya Roberts	Tanya Roberts
Treasurer	Julie Provino	Anna Barefoot
Events Co-Ordinator		Scarlett Murphy
Comms	Senthil Mani	Senthil Mani
Pre-Loved Uniforms	Rati Gill / Ruth Madu	Claire Brand-Smith / Sarah Gower / Fabiana Porto

There is still a vacancy within Class Reps for Reception.

A new role has been created – Events Co-ordinator, and therefore all the committee roles need to be revised to take this into consideration.

Action: JP / DC / TR to review the committee roles and distribute to team

EVENTS

Due to workload, the school office are no longer able to provide as much support as previously, and therefore all events need to be co-ordinated and run by FREDs.

An events calendar has been drawn up to include:

- i. Christmas Film Afternoon
- ii. Christmas Cards, Mugs etc.
- iii. Wonder Woman Sale
- iv. Second Hand Clothes Sale
- v. Easter Book Hunt
- vi. Superman Sale
- vii. Summer Fete

Action: JP to confirm with Derek Suttie the dates

Christmas Cards / Mugs etc.

This is very popular with the boys and their families and something that FREDs would like to continue with. Therefore a time line is to be created as to what needs to happen when in order to give plenty of time for FREDs to co-ordinate effectively.

SM and Soren Sturup-Toft are taking ownership of this event.

- Action: SM to create time-line**
- Action: Comms to be written for dissemination via Class Reps**
- Action: JP to approach St Edwards to ask if initial packs can be handed out to the boys during class**
- Action: TR to source a 'letter box' to be kept in the Parent's Room for returns**
- Action: Senthil Mani (SeM) to create poster**

Christmas Film Afternoon

The decision was made to run with the Christmas Film afternoon at the beginning of December, as long as there are enough volunteers to make it happen on the day. **TR is the owner for this event**, and if 10 volunteers have not signed up and committed by the end of October, this event will not take place.

School Council to be approached with regards to the choosing of the film.

- Action: TR to write comms for the Class Reps once approval of date has been received**
- Action: SeM to create poster**

Quiz Night

A discussion around running another curry and quiz night took place, and the decision to park this event until February was made. To be discussed after the October half term.

Volunteers

It was agreed that a pool of volunteers is required in order for events to be able to take place and be a success. **DC to own.**

- Action: DC to write comms for the Class Reps in order to start collating a pool of volunteers**

Pre-Loved Uniform

Once the big move has been made from the sports storage area to the new pre-loved uniform space, a review of the price list to be carried out for the Uniform team, lead by Claire Brand-Smith (CBS).

- Action: CBS to confirm with the school what uniform is no longer allowed, in order to help with the clearance / move**
- Action: CBS to lead a review of the price list**

Finances

A finances handover took place after the meeting between JP and AB and all financial forms were signed during the meeting for the bank account.

AOB

Funding

What would the School Council like to be funded by FREDs?

Public Relations

Needs to be reviewed in order that the St Edwards family is more aware of what FREDs provides funding for each year. A Christmas postcard given to each boy wishing them a happy Christmas and 2020, information of what was funded over the last year by FREDs, and asking what should be funded in the next year. **JP to own.**

Action: SeM to design a Christmas postcard from FREDs to the boys

Action: JP to source company to print Christmas postcard

Email address

Action: JP to ask DS whether it is possible to have a FREDs school email address as a central point for comms responses from parents

NEXT MEETING

Next meeting – TBC

