

BUILDING TOWARDS AN ONLINE SCHOOL IN RESPONSE TO COVID-19

This plan is a working document and will be reviewed on a regular basis

PHASE 1

**16TH - 20TH
MARCH**

**THE
SIMULTANEOUS
ENVIRONMENT**

- In this phase we have created a simple resource sharing system with the added capacity for pupils to upload work they completed at home.
- This system was deliberately simple in design to help us facilitate and run normal class teaching and home learning simultaneously.
- EYFS have continued to use Tapestry. This has been effective but is not a long term solution.

PHASE 2

**23RD - 27TH
MARCH**

**PREPARING FOR
AN ONLINE
SCHOOL**

- As schools are now closed to all but 'Key Workers', online learning will take a significant change. We will use this time to switch to a digital learning environment called MS Teams.
- In the week commencing Mon 23rd teacher training will take place on how to effectively use the online platform. Teacher's will set up classes ready for the start of term. Parents will be emailed passwords and guidance material on how to connect to Teams.
- Over the holiday there will be some key events set up to allow parents to connect and sort out any issues. As well as allow pupils to chat with teachers and say hello.
- Prep boys should be able to use the platform with little support but Pre-Prep pupils will need more support from parents at first. However, the system will eventually allow us to move to more teacher contact.
- EYFS will continue to use Tapestry but teachers will be trained in using Teams to allow class meetings and video
- Teachers will be ready for the start of term and will be posting assignments, supporting pupils in getting connected , starting some class meetings and providing pastoral support

PHASE 3

**27TH MARCH
ONWARDS**

**THE ONLINE
SCHOOL AND
VIRTUAL
CLASSROOM**

- MS Teams will be rolled out across the school at the different levels above.
- Teachers will now provide a combination of whole class instruction and individual conferencing.
- Work can be submitted and returned online via the Teams platform which provides a more effective feedback system.
- Specialist teachers will have scheduled lessons
- Timetables will be adapted to allow best provision and to cater for staff illness